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Agenda Date:

To: Lane County Board of Commissioners
Department: Youth Services

Presented by: Lisa Smith, Director

Title: **IN THE MATTER OF Ratifying the Submission of Grant Application
for Workforce Investment Act Funds for Youth Services in the
Amount of \$253,650 in Workforce Investment Act Funding**

I. **MOTION:**

Move approval of Board Order 09-_____ \IN THE MATTER OF RATIFYING the
Submission of the Grant Application for Workforce Investment Act Funds of \$253,650
Per Year in Workforce Investment Act Funding.

II. **ISSUE**

Should Lane County provide workforce readiness services for youth offenders in Lane
County?

III. **DISCUSSION**

a. Background

Youth Services, through the Martin Luther King Jr. Education Center, has been providing
life-skills and job-skills training to youth offenders. Since 2005, Youth Services has been
awarded funding through the Lane Workforce Partnership youth employment projects
using federal Workforce Investment Act funding.

In 2009, the Lane Workforce Partnership issued a Request for Proposals for year-round
and a summer employment program for at-risk youth. Youth Services prepared and
submitted a proposal requesting \$253,650 to serve eighty youth. Due to the short-
response time, board approval was not feasible prior to the application submission.

b. Analysis

The federal Workforce Investment Act funds for year-round programming for high-risk youth is awarded for three years. The funding period would begin July 1, 2009 and conclude June 30, 2010. The following questions are required to be answered per Lane County Administrative Procedures Chapter 1, Section 2a :

1. What is the match requirement, if any, and how is that covered for the duration of the grant ?

Answer : No match is required.

2. Will the grant require expenditures for Material and Services or capitol not fully paid for by the grant ?

Answer : No

3. Will grant funds be fully expended before the county funds need to be spent ?

Answer : Yes

4. How will the administrative work of the grant be covered if the grant funds don't cover it ?

Answer : Administrative work will be absorbed by current administrative staff as part of existing job duties.

5. Have grant stakeholders been informed of the grant sunseting policy so there is no misunderstanding when the funding ends ? Describe plan for service if funding does not continue.

Answer : Yes. The plan for service if funding does not continue will result in the termination of job placement services for youth offenders. Other services provided by the Martin Luther King Jr. Education Center would continue such as special education, job skills training, G.E.D., Medical Technician program and Culinary Arts Program.

6. What accounting, auditing and evaluation obligations are imposed by the grant conditions ?

Answer : There are no special accounting, auditing and evaluation obligations that are not a part of the Youth Services general business practice.

7. How will the department cover the accounting, auditing and evaluation obligations ? How are the costs for these obligations covered, regardless whether they are in the department submitting the grant or a support service department ? Does the department acknowledge that the county will need to cover these costs and it is an appropriate cost incurred by support service departments ?

Answer : Indirect cost was charged using the rate provided by the Finance Department, so support services costs (accounting and auditing) can be attributed to the program activities. The evaluation obligations will be handled by the Youth Services Researcher as a regular part of her job duties.

8. Are there any restrictions against applying the county full cost indirect charges?

Answer: No

9. Are there any unique or unusual conditions that trigger additional county work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

Answer: No

10. Grants involving technology issues require Information Services department review and approval prior to submission to the Board to ensure compatibility with existing county systems and development tools.

Answer: Not applicable

11. Information Services department sign-off is required for all agenda items requesting funding for new or enhanced computer application/systems that will interface with existing county systems/infrastructure.

Answer: Not Applicable

12. If this is a grant funded computer/software applications project,

a. who is the project sponsor? Who will assume responsibility for the new system after it is developed?

b. who will actually develop the new system/application?

c. what will happen to the software application/system after the grant funding has ended?

d. who will pay for ongoing maintenance and staff costs, if any?

Answer: Not applicable.

c. Alternatives

1. Approve the motion to ratify the grant application.
2. Reject the motion.

d. Recommendations

Approve alternative 1.

IV. **IMPLEMENTATION**

No additional action will be necessary.

V. **ATTACHMENTS**

1. Proposed board order
2. Copy of Grant Application

IN THE BOARD OF COMMISSIONERS FOR LANE COUNTY

ORDER AND RESOLUTION 09-_____

**IN THE MATTER OF RATIFYING
THE SUBMISSION OF GRANT
APPLICATION FOR WORKFORCE
INVESTMENT ACT FUNDS FOR
YOUTH SERVICES IN THE AMOUNT
OF \$253,650 PER YEAR IN
WORKFORCE INVESTMENT ACT
FUNDING**

WHEREAS, there is a demonstrated relationship between job skill development and reduction in re-offenses; and

WHEREAS, the Lane Workforce Partnership requested proposals for programs that would increase job skill development in youth; and

WHEREAS, Youth Service prepared and submitted a proposal but lacked sufficient time to obtain prior Board approval for the application; and

NOW, THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners ratify the submission of grant application for Workforce Investment Act funds in the amount of \$253,650 per year in Workforce Investment Act funding.

Dated this _____ day of April, 2009.

Peter Sorenson, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 4/4/09 _____
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OFFICE OF LEGAL COUNSEL

CONSENT CALENDAR: IN THE MATTER OF RATIFYING the Submission of the Grant Application for Workforce Investment Act Funds of \$253,650 in Workforce Investment Act Funding.